



## Foster Care Respite Request Form

Name of Foster Parents: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Full Address: \_\_\_\_\_ Emergency Phone Number: \_\_\_\_\_

Respite Beginning Date & Time: \_\_\_\_\_ Respite End Date & Time: \_\_\_\_\_

	Child #1	Child #2	Child #3
<b>Child's Name, Age &amp; Gender</b>	Name: Age: Gender: M or F	Name: Age: Gender: M or F	Name: Age: Gender: M or F
<b>Medications:</b>	Med: Dose: Times: Med: Dose: Times: Med: Dose: Times:	Med: Dose: Times: Med: Dose: Times: Med: Dose: Times:	Med: Dose: Times: Med: Dose: Times: Med: Dose: Times:
<b>Dietary Needs &amp; Allergies (Food, pet, etc.)</b>	Dietary Needs: Allergies:	Dietary Needs: Allergies:	Dietary Needs: Allergies:
<b>Special Needs: (Bedwetting, behavior issues, boundaries, etc.)</b>			
<b>Medical &amp; Dental Contact Phone Numbers:</b>	Dr: Phone: Dentist: Phone: Medical Dr: Phone:	Dr: Phone: Dentist: Phone: Medical Dr: Phone:	Dr: Phone: Dentist: Phone: Medical Dr: Phone:
<b>Social Workers:</b>	DSS Worker: Phone:	DSS Worker: Phone:	DSS Worker: Phone: :
<b>Bedtime Schedule &amp; Needs:</b>	Bedtime (school days): Bedtime (non-school days): Night light? Pull-up?	Bedtime (school days): Bedtime (non-school days): Night light? Pull-up?	Bedtime (school days): Bedtime (non-school days): Night light? Pull-up?
<b>Child's Schedule: (List doctor appt, family visits, activities &amp; teen job schedule)</b>			

**\*\*\*\*Reminder List**

- |   |   |
|---|---|
| Each child has daily changes of clothes?                                      | Child has enough infant formula & bottles?  |
| Are they clean & appropriate for weather?                                     | Are medications packed in original bottles? |
| Child has toothbrush, hairbrush, and pajamas?                                 | Did you provide written details?            |
| Does child need swimming suit, snow pants and/or snow boots, school backpack? | Did you pack other medical equipment?       |
| Child has enough diapers/pull-ups & wipes?                                    | Did you provide child's Medicaid Card?      |
| Does respite provider need child's car seat?                                  | Who will be transporting child to school?   |

Firm Foundation Inc. does not guarantee respite placement or providers. **A REQUEST DOES NOT GUARANTEE AVAILABILITY OR PLACEMENT.** Foster Parents are strongly encouraged to use their resources when needed. Foster Parents should not arrange respite placement with other Firm Foster Parents without notifying their assigned consultant. Firm Foster parents should always inform the consultant of the foster child's location and placement situation prior to placement. Firm Foundation makes every attempt to arrange respite for its parents: however, there may be instances when a placement is simply not available.

Foster Parent Signature \_\_\_\_\_

Date: \_\_\_\_\_